



# Fulford School

Fulfordgate, Heslington Lane, Fulford, York. YO10 4FY

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25 February 2020

Dear Parent/Guardian

## **Re: Year 9 Progress Review Meetings Monday 9<sup>th</sup> March**

The Year 9 Progress Review meeting provides an important opportunity for you to meet your child's form tutor to discuss your son/daughter's progress so far this academic year. The intention is that during the meeting students will reflect on how well they think they have progressed during the first half of the year. It will conclude with them identifying two subjects in which they want to try to improve the rate of progress that they are making over the following weeks.

We hope that you will be able to join the progress review meeting for your son or daughter. The meeting will last for 15 to 20 minutes and appointments will be available from 2.05pm onwards. Please complete the attached reply slip to show whether you will be attending the meeting. If you would like to indicate a preferred time for the meeting on this reply slip please do so; we will do our best to accommodate all requests but it may not always be possible. **If you are unable to attend the meeting, students will still be expected to attend their Progress Review meeting on the afternoon of 9<sup>th</sup> March.**

**Please return the completed reply slip to your son/daughter's form tutor by Friday 28<sup>th</sup> February.**

Once appointment times have been confirmed, form tutors will write the appointment time in your son's/daughter's planner.

I do hope that you are able to attend the Progress Review meeting. If you have any questions regarding these reviews please do not hesitate to contact the school.

Yours faithfully,

Mr A Rosie

Assistant Headteacher

**Reply Slip**

**Progress Review Afternoon - Year 9 Monday 9<sup>th</sup> March**

Please return reply slip to relevant form tutor by Friday 28<sup>th</sup> February.

**Student's Name..... Form.....**

I/We will/will not\* be able to attend the Progress Review meeting on Monday 9<sup>th</sup> March.

I do/do not\* have a preferred time for the Progress Review meeting. If possible, I would prefer to attend at:

..... (Please insert time between 2.05pm and 3.10pm)

\*(please delete as appropriate)

**Signed..... (Parent/Guardian)**



South York  
MULTI-ACADEMY TRUST

The South York Multi-Academy Trust.

Registered address: Fulfordgate, Heslington Lane, Fulford, York YO10 4FY.

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