



Fulford School

Fulfordgate, Heslington Lane, Fulford, York. YO10 4FY
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Dear Parent/Carer

January 2020

ARDECHE WATERSPORTS TRIP Thursday 21st – Friday 29th May 2020

Please find attached 2 collective passport forms (one for being born outside the UK and one for being born within the UK). I would be grateful if you could fill in the correct form and return to the school office with **2 passport photographs** (taken within the last 6 months), one with your child's first name and surname printed on the back. **(Please also leave room for Mrs Jagger to sign the back and leave the other photograph blank).**

Also enclosed are the medical, consent and code of conduct forms. I would be grateful if you could please complete and return all the paperwork and photographs to the main school office by **Wednesday 26th February**, so that the group passport can be arranged.

Students will also, at this point in time, need an **EHIC** card to take with them on the trip, I would be grateful if you could make arrangements to acquire one for your child, if you have one already please make sure it is in date. Please visit the following website if you need to renew or apply for an EHIC www.gov.uk/european-health-insurance-card

Can I also make you aware that mobile devices or any other device which allows the use of internet or social media is not permitted on the trip. Mrs Jagger will have a phone which parents can use to talk to children if necessary or any other contact needed.

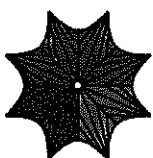
The Fulford PE Twitter page will also be used to communicate with parents throughout the trip.

I look forward to meeting you on 4th May 2020 at 5pm to give you further information and answer any questions and will be in touch in the near future regarding the complimentary hoodies and T shirts.

Current balance outstanding -

Yours faithfully

Mrs S Jagger
Head of Girls PE



South York
MULTI-ACADEMY TRUST

The South York Multi-Academy Trust.
Registered address: Fulfordgate, Heslington Lane, Fulford, York YO10 4FY.
A charitable company limited guarantee registered in England and Wales.
(company number:11082297)

FULFORD SCHOOL/PGL

Consent Form to Attend an External Visit

Place of Visit: **ARDECHE FRANCE**

Date of Visit: **THURSDAY 21st MAY – FRIDAY 29th MAY 2020**

Name of Pupil _____ Form _____

Address

Home Telephone No _____ Date of Birth _____

Telephone numbers where parents may be contacted:

Daytime

Evening

Please indicate with an * which two numbers should go on the phone tree.

Dietary Requirements

Medical Information

Name of Doctor

Telephone Number

Please give details of any medical conditions (including that of any close relatives on whom the trip may depend. Allergies and current medication

You provided medical information at the beginning of the School Year. Please indicate below if these details have changed.

Date of last Tetanus injection _____

Swimming Ability

I confirm that my child can confidently swim 50 metres

Signature

Date.....

* I do / do not consent to my son/daughter attending the visit. I am satisfied that he/she is fit to attend the visit. I acknowledge the need for good conduct and responsible behaviour on his/her part.

* I agree / do not agree to my son/daughter being photographed during the visit.

* I agree / do not agree to my son/daughter being photographed and posted on the PE twitter page.

* I agree /do not agree to my son/daughter being administered paracetamol or ibuprofen if necessary.

I agree, unless otherwise indicated, to any emergency medical treatment necessary during the visit and understand this to include any emergency first-aid treatment by the qualified staff involved.

I hereby give permission for my child to participate in the PGL adventure to Ardeche on 21st May to 29th May 2020.

I believe that the information provided above is correct and will notify the course organiser of any changes as soon as possible

Signed.....
(Parent/Carer) * delete as appropriate

Date

Code of Conduct for Residential Visits

Both student and parent must read and sign the declaration.

The Student

It is important to appreciate and remember that when on residential visits, you are representing yourself, your school and if travelling abroad, your country also. The way you conduct yourself will have a lasting impression on those with whom you come into contact. It may also have implications for your personal health and safety as well as that of other staff and students on the visit. Given this, it is vital that all students participating on residential visits agree to and follow the code of conduct. This is especially important as there may be times when a teacher is not in your company and you are not under direct supervision.

What we expect of you:

- To listen carefully to instructions and to follow all instructions on behaviour, personal safety and the safety of others.
- To respect the environment wherever you go and not to drop any litter.
- If travelling abroad to remember that the culture of the country may be very different to that of your own and to respect that of the host country.
- To remember that you are a guest in your new environment and to be courteous at all times.
- To notify staff immediately, should any problems arise.

As a student, I will:

- Respect the authority of **all staff** to take decisions.
- Be willing to take responsibility for self and own actions.
- Respect the privacy and feelings of others.
- Be willing to take part.

As a student, I will **NOT**:

- Bring or use a mobile phone.
- Purchase, carry or consume alcohol.
- Purchase or partake in the use of drugs.
- Purchase or partake in smoking or the carrying of smoking materials.
- Partake in any sexual activity.
- Partake in any individual or group behaviour that is destructive to the aims of the expedition.
- Partake in individual or group behaviour that insults or hurts others.

Please sign the declaration and return in to the school office prior to your visit. Failure to sign and return the form will result in you not taking part in the visit.

The Parent/Carer

The members of staff on this trip will be acting 'in loco parentis'. They will exercise reasonable care to ensure the safety and well-being of the students. The rules on the trip are designed to protect and safeguard your child and ensure an enjoyable trip.

What we expect of you:

- To be responsible for your child's actions and to emphasise the need to adhere to the terms of the code of conduct.
- To be prepared to pay for any damage caused by your child in not following the rules on the trip.
- To collect your child from the destination of the visit and to meet the cost of returning your child back home should staff feel that his/her behaviour merits this.



Parent

I have read the Code of Conduct and agree to follow it.

Name:.....

Signed: Date:.....

(Parent/Carer)

Student

I have read the Code of Conduct and agree to follow it. I understand that if I do not, my parents/carers will be contacted and I will be sent home.

Name:..... Form:.....

Signed:..... Date:.....

(Student)

Collective passport nationality questionnaire and parental consent form for children born in the United Kingdom



Name of school or organisation:

Name of child: Date of birth:

Town and country of birth:

Town of residence:

1 Does the child hold a British passport, or have they been included on one of an older relative?

Yes – please fill in sections **2 and 4** and sign the declaration in section **5**.

No – please fill in sections **3 and 4** and sign the declaration in section **5**.

2

| Passport number | Place of issue | Date of issue | Name of passport holder |
|-----------------|----------------|---------------|-------------------------|
| | | | |

3 Does the child have a parent born in the UK or registered or naturalised as a British citizen (applied for British citizenship through the Home Office)?

Yes

☐

No

☐

If you have answered '**No**', please say if there were any restrictions on either the mother's or father's stay in the UK when the child was born. Please use the other side of this form to provide details.

4 Name, place and date of birth of the mother:.....

.....

Name, place and date of birth of the father:

.....

Date of the parents' marriage:

If both parents named above were born after 31 December 1982 or were born abroad, we will also need the full name, town, country, date of birth and date of marriage of the child's grandparents (or details of the parents' claim to British nationality). Please use the other side of this form to provide details.

5 I confirm that I:

- a have parental responsibility for the child named above;
- b give consent for the child named above to go on the above trip and be included on the collective passport; and
- c am not aware of any court order where the child named above cannot be removed from the United Kingdom, or where a third party (such as the other parent or guardian) or the court must give consent for the child named above to be removed from the United Kingdom.

Signature:

Relationship to child:.....

Date:.....

Contact phone number:.....

Who can give consent? If a child's parents are married, either parent can give consent. If the parents were not married at the time of the birth (or when the mother became pregnant, for those living in Scotland), only the mother can give consent. However, the father can give consent if the parents then marry each other, or if the father has a parental responsibility order or agreement.

Parental consent Either parent with parental responsibility can give consent. If someone acting as a guardian gives consent, they should send a letter explaining the circumstances. It should be supported by a letter from the head teacher or someone similar who is aware of the facts, confirming the circumstances.

Child's change of name If the child's name has changed since birth, the parent or guardian signing needs to confirm that everyone with parental responsibility is aware of and agrees to the change of name.

Children in care In all cases, we need a letter from the social services department. The letter must say what section of the Children's Act the child is in care under. For more advice, please call the Passport Adviceline on 0300 222 0000

**Collective passport nationality questionnaire and parental consent for children
born outside the United Kingdom**



Name of school or organisation:

Name of child:..... Date of birth:.....

Town and country of birth:.....

Town of residence:

1 Does the child hold a British passport, or have they been included in one of an older relative?

Yes - please fill in section **2** and **3** and sign the declaration in section **9**.

No - please fill in sections **3** to **8** and sign the declaration in section **9**.

2

| Passport number | Place of issue | Date of issue | Name of passport holder |
|-----------------|----------------|---------------|-------------------------|
| | | | |

3 Name, place and date of birth of the
mother:.....

.....

Name, place and date of birth of the
father:.....

.....

Date of the parents' marriage:.....

4 If the mother or father holds a United Kingdom passport, please give the following information.

| | Passport number | Place of issue | Date of issue |
|--------|-----------------|----------------|---------------|
| Mother | | | |
| Father | | | |

5 If the child's birth has been registered at a British Embassy, British Consulate General or British Consulate, please give details below of the embassy or consulate, and the date on which the birth was registered.

- Embassy or consulate:.....
- Date the birth was registered:.....

6 If the child has been registered as a citizen of the United Kingdom and Colonies under the British Nationality Act, please give the following details.

- Number of document:.....
- Place and date of issue:.....

7 Please give the full name, place and date of birth of the child's:

| | Place of birth | Date of birth |
|-----------------------------------|----------------|---------------|
| Maternal grandfather Name..... | | |
| Maternal grandmother Name..... | | |
| Paternal grandfather Name..... | | |
| Paternal grandmother Name..... | | |

8 If any people named above have been registered as citizens of the United Kingdom and Colonies, please give the following information.

| | Number of document | Place of issue | Date of issue |
|----------------------|--------------------|----------------|---------------|
| Father | | | |
| Mother | | | |
| Maternal grandfather | | | |
| Maternal grandmother | | | |
| Paternal grandfather | | | |
| Paternal grandmother | | | |

9 I confirm that I:

- a have parental responsibility for the child named above;
- b give consent for the child named above to go on the above trip and be included on the collective passport; and
- c am not aware of any court order where the child named above cannot be removed from the United Kingdom, or where a third party (such as the other parent or guardian) or the court must give consent for the child named on the previous page to be removed from the United Kingdom.

Signature:

Relationship to child:.....

Date:.....

Contact phone number:

Who can give consent? If a child's parents are married, either parent can give consent. If the parents were not married at the time of the birth (or when the mother became pregnant, for those living in Scotland), only the mother can give consent. The father can give consent if the parents then marry each other, or if the father has a parental responsibility order or agreement.

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