



Fulford School

Charging and Remissions Policy Statement

Reviewed: April 2016

Next review: April 2018

Person responsible: School Business Manager

Charging Policy

1. General

The school may in accordance with the Education Act 1996: Sections 449-462 charge for or invite voluntary contributions for the following:

- a) Damage, loss or any other incident related cost incurred as a result of pupil's behaviour deemed inappropriate by the school.
- b) The cost of ingredients and materials if parents have indicated a wish to own the finished product.
- c) Costs associated with individual or small group tuition in the playing of a musical instrument whether in or out of school hours (unless it is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum).
- d) Activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to religious education.
- e) The cost of entering a pupil for a public examination not prescribed in regulations and for preparing for such an examination outside school hours.
- f) Re-sits of prescribed public examinations where no further preparation has been provided by the school.
- g) Fees and charges associated with an examination result assessment.
- h) If a pupil fails without good reason to complete the examination requirements for any public examination for which the governing body has paid, or is liable to pay, an entry fee may be recovered from the parent regardless of whether the examination is prescribed.
- i) The provision of any documentation that the school has no statutory obligation to provide.
- j) Any legal costs related to proceedings for the recovery of unpaid charges.

2. Residential Trips

The School will charge for the cost of board and lodging during residential school trips. Deposits for educational visits are non-refundable. Refund of the balance is only available if a student is found to take the vacated place or the third party body organising the trip gives a refund.

Where the trip takes place wholly, or mainly, during school hours children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges:

- Income support;
- Income-based employment and support allowance (ESA);
- Income-based job seekers allowance;
- Guarantee element of the state pension credit;
- Support under part VI of the Immigration and Asylum Act 1999;
- Child tax credit with an income of under £16,190 and not receiving any working tax credit.

However parents in receipt of the above may wish to make a voluntary contribution to residential trips. This can be discussed with the trip organiser.

3. Voluntary Contributions

The School will ask parents for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours;
- School equipment;
- School funds generally.

If insufficient voluntary contributions are raised to fund a visit, then it must be cancelled.

4. Remissions

Individual cases of need will be looked at on a needs basis without prejudice – these trips and activities must be directly essential to an examination course.

School will aim to contribute towards these costs provided it could be sustained. Applications would be made to external bodies e.g. York Children's Trust. Applications would need to provide evidence of eligibility e.g. free school meals.