

Ref: KJ/JW

5 September 2014

Dear Parent/Carer

Re: History Trip to Ypres, 17-19 October 2014

Thank you for your second instalment for the Ypres trip. I write to inform you that the final instalment of £109 is due by **Monday 16 September 2014** at the latest.

Cheques should be made payable to Fulford School Fund and handed in to the School Office. Please place in a clearly marked envelope (Ypres Trip) with the student's name and form on the reverse of the cheque. I would be grateful if you could also complete and return the attached Medical/Consent form and the Code of Conduct as soon as possible.

I have arranged an information evening with regard to the trip on **Tuesday 30 September at 6.00pm**. This will take place in the **Sixth Form Common Room**. The evening will allow parents to meet several of the staff assisting with the visit as well as to receive the final itinerary for the trip and essential information regarding departure and arrival times as well as emergency contact numbers.

Please could you ensure that your child's EHIC (European Health Insurance Card) and passport are up to date as these will be collected in on the evening or at the school office as soon as possible after the meeting.

I very much hope you can attend what should be a short but valuable meeting.

Please feel free to contact me on the above number if you have any further queries.

Yours sincerely

Mrs K P Jenner
History Department