



# Fulford School

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Headteacher: Ms. L. Savage, BA, NPQH  
Deputies: Mr D. Bodey BSc, Mr. T. Johnson, BA

Ref: SJ/JW

8 February 2016

Dear Parent / Carer

**Re: Villarreal 2016**

As our departure for Villarreal is fast approaching, I am writing to let you know details of an information meeting which I have arranged. This will take place in the Main School Hall on **Monday 22 February at 5.30pm**. The evening will allow parents to meet several of the staff assisting with the visit as well as to receive the final itinerary for the trip and essential information regarding departure and arrival times as well as emergency contact numbers.

We are now in the process of passing all passport details on to the relevant airlines and will **look to collect students' passports in at the meeting**. In line with insurance guidelines, it is also important that all students have a valid European Health Insurance Card (EHIC). These are available free of charge and can be applied for at [www.ehic.org.uk/Internet/startApplication.do](http://www.ehic.org.uk/Internet/startApplication.do). If students already have an EHIC card, please do check that it still has a valid date. We shall be collecting these at the same time as the passports.

I would be grateful if you could complete the attached consent/medical form and the Code of Conduct and return these to the school office as soon as possible.

Also attached is a letter giving you the opportunity to purchase your child a hoodie and sports kit for the trip.

I very much hope you can attend the meeting but please feel free to contact me on the above number if you have any further queries.

Yours faithfully

Mrs S Jagger  
Trip Leader