

Ref: CT/JW

7 February 2014

Dear Parents/Carer

French Exchange - 29 March – 6 April 2014

As the departure to France approaches, we are writing to invite you to a short meeting on Thursday 6 March at 6.00 pm in the Sixth Form Common Room, where we will be able to give details about our journey and the programme for our time in France. It is very important that parents and students attend. Please could we also remind you that the final payment of £100 is due by 14 February.

Please could you complete the attached Code of Conduct for residential visits and also the medical/consent form ensuring you write your child's mobile phone number (if he/she is taking one on the trip) on the reverse. We will be collecting Passports and European Health Insurance Cards in at the meeting. If your child does not have a European Health Insurance Card you can apply online at www.ehic.org.uk.

We look forward to seeing you on Thursday 6 March.

Yours sincerely

Mr C Towse
Language Department