



# Fulford School

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Headteacher: Ms. L. Savage, BA, NPQH  
Deputies: Mr D. Bodey BSc, Mr. T. Johnson, BA

September 2016

Dear Parent/Carer

I will be meeting with your child next week to discuss the itinerary with regards to Winmarleigh Hall. We will be leaving after school at 3.45pm on Friday 30<sup>th</sup> September.

You are invited to a meeting in the school hall on Tuesday 20<sup>th</sup> September at 4.30pm if you require any further information.

Included with this letter is a Code of Conduct form. This must be filled in the returned to the school no later than **Thursday 22<sup>nd</sup> September. Students cannot go on the trip unless this form has been signed and returned.**

If you would like to give your child spending money to buy souvenirs or sweets from the shop, I would recommend no more than £10, (**in coins for vending machines**) as the centre provides three meals a day plus drinks.

Please make sure your child brings waterproofs, old trainers, gloves and hats, as it can be cold if the weather is miserable while they are waiting to go on the activities. Over leaf is a kit list for the weekend.

The activities we shall be taking part in are as follows:

- Zip wire platform
- Trapeze
- Low ropes
- Quad biking
- Giant swing
- Problem solving
- Archery
- Fencing

All students can bring mobile phones, but we take no responsibility for loss or damage. Mobile phone policy still applies during the normal school day.

If your child has any medication please can it be handed in prior to the trip with a letter detailing the administration instructions.

We will depart from the centre on Sunday 2<sup>nd</sup> October after tea and arrive back at Fulford at approximately 8pm. If we are running late your child will ring you to let you know. Please make sure you inform the school office of any changes to contact details in case of emergencies. Our emergency number is 07936548785.

If you have any queries, please do not hesitate to contact me at [jaggers@fulford.york.sch.uk](mailto:jaggers@fulford.york.sch.uk)

Kind regards

S Jagger  
Head of Girls PE

# Winmarleigh Kit list

## Clothing

- Fleeces/Sweatshirts (2)
- T-shirts (3)
- Long sleeved T-shirts (2)
- Old trousers (2 pairs for activities)
- Shorts (1 pair)
- 2 pairs of shoes – trainers/old trainers
- Waterproof jacket and trousers
- Woolly hat and gloves
- Nightwear (including small cuddly friend)
- Underwear (3 pairs)
- Socks (3pairs) – one long pair
- 1 set of Disco clothes

## Other Essentials

- Sleeping bag & pillow
- Wash bag (toothpaste/toothbrush, shampoo, shower gel, flannel)
- Large towel
- Hairbrush/comb
- Hair elastics for long hair if appropriate
- Torch & batteries
- Plastic bottle for drinks
- Sunscreen
- Labelled plastic bags/bin liners (for wet items)

**FULFORD SCHOOL**  
**Code of Conduct for Residential Visits**

**The Students**

It is important to appreciate and remember that when on residential visits, you are representing yourself, your school and if travelling abroad, your country also. The way you conduct yourself will have a lasting impression on those with whom you come into contact. It may also have implications for your personal health and safety as well as that of other staff and students on the visit. Given this it is vital that all students participating on residential visits agree to, and follow the code of conduct. This is especially important as there may be times when a teacher is not in your company and you are not under direct supervision.

What we expect of you:

- To listen carefully to instructions and to follow all instructions on behaviour, personal safety and the safety of others.
- To respect the environment wherever you go and not to drop any litter.
- If travelling abroad to remember that the culture of the country may be very different to that of your own and to respect that of the host country.
- To remember that you are a guest in your new environment and to be courteous at all times.
- To notify staff immediately, should any problems arise.

**The Parent/Carer**

The members of staff on this trip will be acting 'in loco parentis'. They will exercise reasonable care to ensure the safety and well-being of the students. The rules on the trip are designed to protect and safeguard your child and ensure an enjoyable trip.

What we expect of you:

- To be responsible for your child's actions and to emphasise the need to adhere to the terms of the code of conduct.
- To be prepared to pay for any damage caused by your child in not following the rules on the trip.
- To collect your child from the destination of the visit and to meet the cost of returning your child back home should staff feel that his/her behaviour merits this.

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I have read the Code of Conduct and agree to follow it.

Parent/Carer Name .....

Signed..... Date ..... (Parent/Carer)

I have read the Code of Conduct and agree to follow it. I undertake to be a responsible member of my party and be respectful to the needs of others at all times

Pupil Name ..... Form .....

Signed ..... Date .....  
(Student)