

Dear Parent/Carer,

June 2016

I am writing to offer all prospective Year 12 English and Theatre Studies' students the opportunity to take part in a two-day study course visit to London, on Friday 7<sup>th</sup> and Saturday 8<sup>th</sup> October 2016.

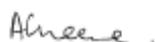
During the visit, students will tour Shakespeare's Globe and take part in a workshop and see two West End productions, to be confirmed. In recent years we have seen the award winning adaptation of Mark Haddon's 'Curious Incident of the Dog in the Night time', 'Billy Elliot', 'Richard II' and 'Matilda'. Once deposits have been collected, the tour company, NST, will be able to confirm our selection with theatre agents. Students will also enjoy a backstage tour of a London Theatre such as Drury Lane or the National Theatre. The estimated cost of £230 (to be confirmed when our tour is booked) covers both productions, the workshop and tours, one night's bed and breakfast accommodation in the Premier Inn, a meal on Friday evening and transport to and from London.

As places are limited and reservations by the school must be made before the summer in order to secure tickets to these popular productions, please fill in the attached consent form and return it with a deposit of £90 by **Friday 24<sup>th</sup> June**; a final payment of £140 (to be confirmed) will be collected in the first week of next term. Any student who pays the initial deposit but wishes to cancel their place (if they do not return to school, for example) must find another student to take their place, although we do sometimes have a waiting list. Deposits to secure places are accepted on a first come, first served basis.

As this is a trip which is organised by an external provider we cannot give refunds on deposits for the trip; I attach the refunds policy of the company NST for your perusal overleaf. This trip is a fantastic opportunity for enrichment and a great experience for students of English Language, Literature and Drama and Theatre Studies.

All students have access to our extra-curricular activities and reasonable adjustments will be made to ensure each student's full inclusion in this trip. Please contact Mr Bodey, Deputy Headteacher, if you think that this may be needed for your child

Yours sincerely



Miss A. Greene

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Re: Year 12 English and Drama trip to London 7<sup>th</sup> and 8<sup>th</sup> 2016

I give permission for (student name \_\_\_\_\_) to attend the English and Drama trip to London 7<sup>th</sup> and 8<sup>th</sup> October 2016. I enclose a cheque for £90 made payable to Fulford School Fund as a first payment.

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Carer

The company NST state the following for cancellations, which is why we ask that students find replacements if they cannot attend. The trip has 40 places and is usually oversubscribed.

## **Cancellations**

All cancellations must be advised to NST in writing without delay. Cancellations by phone will be noted, but written confirmation is required. If you are cancelling part of your group only, you must state their full name(s), age(s), gender and reason for cancellation(s).

The following cancellation charges will apply:

<b>Days before departure</b>	<b>Cancellation charge</b>
70 - 29 days before departure	60% (or total deposits due if greater)
28 - 15 days before departure	80%
14 days or less before departure	100%