



Fulford School

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Headteacher: Ms. L. Savage, BA, NPQH
Deputies: Mr D. Bodey BSc, Mr. T. Johnson, BA

Ref: SJ/JW

27 April 2015

Dear Parent/Carer

Re: German Exchange – Friday 5 – Sunday 14 June 2015

Thank you for your final payment for the above trip.

I write to inform you that an information evening will be held in the **Sixth Form common room at 6.00pm on Thursday 14 May**. This will give final details for the visit.

The evening will allow parents to meet staff assisting with the visit as well as to receive the final itinerary for the trip and essential information regarding departure and arrival times as well as emergency contact numbers.

Please could you ensure that your child has an up to date EHIC (European Health Insurance Card). This, together with your child's passport will be collected in at the meeting.

Please could you complete the attached Code of Conduct and return to the school as soon as possible.

I very much hope you can attend what should be a short but valuable meeting.

Please feel free to contact me on the above number if you have any further queries.

Yours faithfully

Ms S Janssen-Havercroft
Trip Leader